

DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE CONTRACT

Agency: Child and Family Services Agency (CFSA)  
Caption: Psychological Evaluation - Bilingual  
Contractor: Behavioral and Education Solutions, P.C.  
Proposed Contract No: DCRL-2019-Q-0115

FINDINGS

1. AUTHORIZATION:

PPRA 2010 §404; 27 DCMR §§1304, 1700, and 1701; and D.C. Official Code §2-354.04.

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA or Agency) is seeking a Behavioral and Education Solutions, P.C. to provide psychological evaluation services to Spanish speaking clients of CFSA.

3. ESTIMATED FAIR AND REASONABLE PRICE:

NTE \$30,000.00

4. FACTS WHICH JUSTIFY A SOLE SOURCE CONTRACT:

CFSA solicited this service with Certified Business Enterprise (CBE) vendors. CFSA received two (2) quotes, one of which did not meet the technical needs of the Agency. The other vendor did meet the technical needs however they cannot fulfill needed psych evaluator in timeframe proposed by DC Family Court and The Office of the Attorney General (OAG). The proposed contractor can meet the needs of the stakeholders.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald, Director  
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

#### DETERMINATION

Based on the above findings and in accordance with the cited authority, it is hereby determined that is not feasible or practical to invoke the competitive solicitation process under either §402 or §403 of the District of Columbia Procurement Practices Reform Act of 2010 (DC Law 18-37); D.C. Official Code §2-354.02 or §2-354.03). Accordingly, it is further determined that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer